

DECISION RECORD OF A MEETING OF THE LICENSING COMMITTEE HELD HYBRID IN THE COUNCIL CHAMBER CIVIC OFFICES, ANGEL STREET, BRIDGEND, CF31 4WB / REMOTELY VIA MICROSOFT TEAMS - CIVIC OFFICES, ANGEL STREET, BRIDGEND, CF31 4WB ON WEDNESDAY, 1 FEBRUARY 2023 AT 10:00

Present

Councillor M Lewis – Chairperson

R Williams
RM James
A R Berrow

J Llewellyn-Hopkins
RJ Collins
H Griffiths

J E Pratt
MJ Kearn
P W Jenkins

R J Smith
H T Bennett

Apologies for Absence

I Williams and S J Bletsoe

Officers:

Kirsty Evans

Senior Licensing Officer

Andrea Lee

Senior Lawyer

Michael Pitman

Technical Support Officer – Democratic Services

Stephen Griffiths

Title of Report	Proposed amendment to the Hackney Carriage Vehicle Licence Conditions and the Dual Hackney Carriage and Private Hire Driver's Licence Conditions
Decision Made	The Committee approved the following additional conditions to the Hackney Carriage and Private Hire Vehicle Licence conditions, as outlined in the report the title of which is above:

1. *In the case of Licensees/Proprietors who rent, lease, hire or loan out their [Hackney Carriage] [Private Hire Vehicle], the Licensee/Proprietor shall provide and keep a suitable register in which he/she shall enter the following particulars relating to the details of the driver to whom the vehicle has been rented, hired, leased or loaned.*

- a) The name and address of the driver.*
- b) The Badge number and expiry date of the Hackney Carriage/Private Hire Driver's Licence relating to the driver.*
- c) The plate number and registration number of the vehicle rented, hired, leased or loaned.*
- d) The date(s) and time(s) the vehicle is rented, hired, leased or loaned by the driver.*

The records shall be kept for a minimum of 12 months, be in chronological order and must be produced on request to an authorised officer of the Council or a police constable for inspection.

2. *The licensee shall notify the Council in writing, within seven days if:*

- a) he/she is convicted of any offence or receives a caution, warning, fixed penalty notice or any other kind of penalty notice.*
- b) he/she is the subject of any pending criminal investigation.*
- c) If he/she is notified of the outcome of any pending criminal investigation.*

3. *The licensee shall notify the Council in writing within seven days of:*

- a) any change or deterioration to his/her health which requires notification to the Driver and Vehicle Licensing Agency (DVLA).*
- b) The Council reserves the right to require an existing licence holder to produce medical evidence of their continuing fitness to drive, from their own GP or consultant (as deemed appropriate), during the period of the licence. Such*

	<i>medical evidence shall be produced by the licensee to the Council within fourteen days of request.</i>
Date Decision Made	1 February 2023
Personal or Prejudicial Interests Disclosed	None